



Intensive training for conveyancing typists

To give conveyancing typists and persons who would like to follow a career as conveyancing typists intensive theoretical and practical training and at the same time offer them a career-oriented qualification.

Basic Diploma in Conveyancing Practice

Suitable for anyone from beginners to people who have been working in a conveyancing practice for some years and who want to improve their knowledge and skills. This is the most popular course and lays the foundation on which to build a more advanced knowledge of deeds.

Module 1

Conventional
Deed of Transfer
(Theory)

Module 2

Conventional
Deed of Transfer
(Practical case study)

Module 3

Mortgage Bonds
registration &
cancellation procedure
(Theory & practice)

Diploma in Conveyancing Practice

Suitable for persons who have already done the Basic Diploma or who have been working in a conveyancing practice for one to two years. More specialised topics are covered in this course.

Module 4

Sectional Title
Deed of Transfer
(Theory)

Module 5

Sectional Title
Deed of Transfer
(Practical case study)

Module 6

Estate Transfers
(Theory & practice)

Registration form

Complete your details here below and indicate your preferences in the option boxes. Fax or e-mail this page with proof of payment to us.

Name and surname: _____

ID number: _____

Firm: _____

VAT number: _____

E-mail: _____

Course fees and payment

* Early registration fee ends 2 weeks prior to the course date.

Payment to **Centre for Conveyancing Practice, ABSA, 919-352-0657**
(Use your name & surname as payment reference).

Telephone: _____

Cell phone: _____

Nearest Postnet branch: _____

Postal address (compulsory): _____

Postal code (compulsory): _____

www.aktepraktyk.co.za

Visit our website for **features and contents of the course** as well as electronic registration.

Tel: (012) 361-1715 / Fax: (012) 361-1108

E-mail: annemarie@aktepraktyk.co.za

Course dates 2018

BASIC DIPLOMA		Language preference of notes				Afrikaans	English
Venue	Language	Modules 1 - 3 R5,500* or R6,100	OR	Modules 1 & 2 R3,900* or R4,300	OR	Module 3 R1,950* or R2,250	
Johannesburg	English	29 Jan - 2 February	<input checked="" type="checkbox"/>	29 - 31 January	<input checked="" type="checkbox"/>	1 - 2 February	<input checked="" type="checkbox"/>
Pretoria	Afrikaans	26 Feb - 2 March	<input type="checkbox"/>	26 - 28 February	<input type="checkbox"/>	1 - 2 March	<input type="checkbox"/>
Pretoria	English	5 - 9 March	<input type="checkbox"/>	5 - 7 March	<input type="checkbox"/>	8 - 9 March	<input type="checkbox"/>
Cape Town	English	4 - 8 June	<input type="checkbox"/>	4 - 6 June	<input type="checkbox"/>	7 - 8 June	<input type="checkbox"/>
Pretoria	Afrikaans	30 Jul - 3 August	<input type="checkbox"/>	30 Jul - 1 August	<input type="checkbox"/>	2 - 3 August	<input type="checkbox"/>
Johannesburg	English	13 - 17 August	<input type="checkbox"/>	13 - 15 August	<input type="checkbox"/>	16 - 17 August	<input type="checkbox"/>
Pretoria	English	8 - 12 October	<input type="checkbox"/>	8 - 10 October	<input type="checkbox"/>	11 - 12 October	<input type="checkbox"/>
Durban	English	22 - 26 October	<input type="checkbox"/>	22 - 24 October	<input type="checkbox"/>	25 - 26 October	<input type="checkbox"/>
Self-study	Afrikaans <input type="checkbox"/> English <input type="checkbox"/>	Basic Diploma	<input type="checkbox"/>	Modules 1 & 2	<input type="checkbox"/>	Module 3	<input type="checkbox"/>
DIPLOMA		The notes for modules 4 – 6 are available in English only					
Venue	Language	Modules 4 - 6 R5,500* or R6,100	OR	Modules 4 & 5 R3,900* or R4,300	OR	Module 6 R1,950* or R2,250	
Johannesburg	English	14 - 18 May	<input checked="" type="checkbox"/>	14 - 16 May	<input checked="" type="checkbox"/>	17 - 18 May	<input checked="" type="checkbox"/>
Pretoria	English	5 - 9 November	<input type="checkbox"/>	5 - 7 November	<input type="checkbox"/>	8 - 9 November	<input type="checkbox"/>
Self-study	English	Diploma	<input type="checkbox"/>	Modules 4 & 5	<input type="checkbox"/>	Module 6	<input type="checkbox"/>